



## HICKORY RIDGE VILLAGE BOARD MEETING AGENDA

July 22, 2024 • 7:30pm

In person, at The Hawthorn Center

*Residents may comment on agenda items when the item is introduced for up to two minutes.*

*Board members are happy to receive feedback via email at [board@hrvboard.org](mailto:board@hrvboard.org).*

1. Approval of Agenda
2. Approval of July 8, 2024, Meeting Minutes
3. Board Update
4. Resident Speak – Out: *two minutes per speaker to discuss items **NOT** on the agenda.*
5. CA Board of Directors Report—Skye Anderson
6. New Business:
  - A. FY24 4<sup>th</sup> Quarter Financials
  - B. Volunteer of the Year
7. Old Business:
  - A. CA Management Contract Negotiations
8. Manager Report—Laura Mayton
9. Action Items
10. Adjournment

Village: Hickory Ridge  
 Fiscal Year: FY24  
 Quarter: 4  
 Date Prepared: 12-Jul-24

**SUMMARY STATEMENTS OF ACTIVITIES**  
 May 1 - April 30

	<u>Actual Quarter</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>YTD Prior Year</u>
<b>REVENUES</b>					
1 CA Annual Charge Share	80,222	320,887	320,886	1	306,206
2 Lease & Rental	4,989	105,989	127,500	(21,511)	113,280
3 Tuition & Enrollment	0	0	0	0	0
4 Interest	33	137	180	(43)	135
5 Special Events	3,945	6,521	6,000	521	5,624
6 Fees	5	153	270	(117)	63
7 Miscellaneous	1,550	3,980	5,200	(1,220)	3,800
8 Gain/loss on Disposal of Asset	0	0	0	0	0
Total Revenue	<u>90,744</u>	<u>437,667</u>	<u>460,036</u>	<u>(22,369)</u>	<u>429,107</u>
<b>EXPENSES</b>					
9 Staff Salaries	56,345	246,040	258,000	(11,960)	233,519
10 Janitorial Wages	0	0	0	0	0
11 Contract Labor	0	0	100	(100)	0
12 Payroll Benefits	5,199	24,816	29,618	(4,802)	27,187
13 Payroll Taxes	4,826	20,777	21,000	(223)	19,663
14 Janitorial Expense	5,858	24,912	28,000	(3,088)	24,115
15 Fees	6,569	23,506	17,000	6,506 Requires Comment	33,603
16 Operating Expenses	1,821	9,374	12,000	(2,626)	11,551
17 Business Expenses	353	1,754	3,700	(1,946) Requires Comment	1,533
18 Insurance	0	11,342	12,000	(658)	12,581
19 Advertising	0	585	1,000	(415)	375
20 Newsletter	4,074	24,209	25,000	(791)	12,078
21 Other Printing	0	0	4,500	(4,500) Requires Comment	4,295
22 Donations/Contributions	17,000	25,400	16,000	9,400 Requires Comment	20,673
23 Special Events	12,152	27,573	33,000	(5,427)	23,257
24 Taxes	378	1,251	1,600	(349)	1,240
25 Utilities	3,964	11,525	12,400	(876)	10,083
26 Repairs & Maintenance	1,793	5,946	11,100	(5,154) Requires Comment	13,583
27 Furniture & Fixtures	1,374	1,374	10,000	(8,626) Requires Comment	2,108
28 Total Expenses Before Depreciation	<u>121,706</u>	<u>460,385</u>	<u>496,018</u>	<u>(35,633)</u>	<u>451,443</u>
29 Depreciation	1,947	7,788	8,190	(402)	8,188
30 Total Expenses	<u>123,653</u>	<u>468,173</u>	<u>504,208</u>	<u>(36,035)</u>	<u>459,631</u>
Increase/(Decrease) in Unrestricted Net Assets	<u>(32,909)</u>	<u>(30,506)</u>	<u>(44,172)</u>	<u>13,666</u>	<u>(30,524)</u>



## FY2024 4<sup>th</sup> QUARTER VARIANCE REPORT

5 Special Events	We have been running events at low cost to the residents, so Special Event income is down.
15 Fees	Additional funds not included in the budget were spent on legal fees for the Village Center case.
17 Business Expenses	Expense for mileage and other business expenses were lower than projected.
21 Other Printing	Because the election was not contested, \$4,500 was not spent on printing and mailing ballots and election materials.
23 Donations/Contributions	The Board generously approved donations to all schools that serve Hickory Ridge students, as well as other organizations that serve Hickory Ridge residents.
26 Repairs & Maintenance	Repairs and maintenance were lower than projected because some projects were deferred to FY25 due to the banquet room floor repair.
27 Furniture and Fixtures	Purchase of furniture and fixtures were lower than projected because some purchases were deferred to FY25 due to the banquet room floor repair.



## Manager's Report

July 22, 2024

### 1. Dates to Note:

- **August 1**, The Log delivered to mailboxes
- **August 5, 7:00pm**, Community Engagement Committee meeting at The Hawthorn Center
- **August 7, 7:30pm**, RAC meeting (virtual)
- **August 12**, Board meeting (virtual)
- **August 12 – August 16**, The Hawthorn Center closed for routine maintenance

**2. Hawthorn Park on Sunny Spring:** A handicap accessible portable restroom was installed at Hawthorn Park next to the backstop by Howard County Recreation and Parks. Howard County's Capital Projects department will be looking into possibly designing an enclosure for the portable restroom this Fall. The County does not plan to maintain it on location during the winter unless programs are active on site.

**3. Howard County Police Department:** Two police officers from the Community Outreach and Pathways Section will attend the virtual Board meeting on Monday, September 9<sup>th</sup> to discuss community issues and answer questions. Interested in crime statistics and data for Hickory Ridge and Howard County? [Go here to find out more information.](#)

**4. Columbia Card from CA:** If you live on CA-assessed property but aren't a CA member, you can request a free Columbia Card to access their facilities at a reduced, pay-as-you-go rate. As a Columbia Cardholder, you'll get discounts at CA's pools, tennis courts, and golf courses, as well as on group fitness classes and kids' programs. **SUMMER BONUS:** Columbia Cardholders receive 4 single-use guest passes per family on their Columbia Cardholder accounts. These guest passes are automatically added. The passes can be used at any of CA's 23 outdoor pools throughout the summer, Monday – Thursday only (excluding Holidays). They cannot be used at other Columbia Association facilities or programs.

<https://columbiaassociation.org/sports-recreation/membership/columbia-card-kiosk/>

**2. Interested in Joining the Community Engagement Committee?** Attend a meeting on the first Monday of the month at The Hawthorn Center! The Committee meets regularly and is always looking for new, excited members! You must be a Hickory Ridge resident to join.

**3. Follow Hickory Ridge:** Find all the ways to connect with [Hickory Ridge here:](#)

### 4. Committee Reports:

- **Resident Architectural Committee:** The RAC continues to review applications as usual.
- **Aging Well in Columbia Advisory Committee (AWCAC):** The AWCAC continues to meet, and Ms. Grier will report when needed.
- **Watershed Advisory Committee (WAC):** The WAC continues to meet but the committee has no report at this time.
- **Community Engagement Committee:** The Committee meets on the first Monday of each month at 7:00pm in the conference room at The Hawthorn Center. Mr. England will report at tonight's meeting.

