



For Office Use	
HR # _____	Date Rec'd _____
RAC _____	
Sec _____	Area _____, Lot _____

APPLICATION FOR IN-HOME BUSINESS

Please deliver to: Hickory Ridge Architectural Committee • 6175 Sunny Spring, Columbia, Maryland 21044
 Phone: 410 730-7327 • FAX: 410 992-5843 • E-Mail: applications@hickoryridgevillage.org

NAME: _____ ADDRESS: _____
 PHONE: (DAY) _____ (EVENING) _____ E-MAIL: _____
 TYPE OF DWELLING OR IMPROVEMENT: (i.e., Single Family, Townhouse, Condo) _____

 Owner's signature _____ Date _____

NOTE: If a change applies to a condominium or townhouse, you may need to seek approval from your condominium/townhouse community. It is the applicant's responsibility to ensure compliance with all guidelines and/or restrictions. Consult with your condominium/townhouse association board.

Purpose and Description of Business:

Number of vehicles owned by Property Residents _____ Number of parking spaces owned by or allocated to the Applicant _____
 Will a truck or other vehicle be used? If so, how many, what type, and where will they be parked? _____

Describe the nature of parking requirements necessary to conduct profession or home industry and describe how parking requirements will be met. _____

Will any business materials be stored on the property? If so, what type and where will they be stored? _____

In addition to residents, how many people will be employed? _____

What will be the hours of operation? _____

Nature and frequency of delivery requirements: _____

Describe impact to neighbors (such as traffic, late night noise, odors) from the operation of this business. _____

**APPLICATIONS SUBMITTED WITHOUT ALL REQUIRED INFORMATION WILL NOT BE PROCESSED
 AND WILL BE RETURNED TO THE PROPERTY OWNER(S) FOR COMPLETION.**

ACKNOWLEDGEMENT OF AFFECTED AND/OR ADJACENT PROPERTY OWNER
For Fast Track Process, a minimum of two signatures are required.

Name _____ Address _____

Name _____ Address _____

Name _____ Address _____

NOTE: Your signature indicates awareness of intent, not approval or disapproval. Please be advised that certain exterior alterations are eligible for the Fast Track process and your signature may be used for that purpose. If you have questions, please call the village office at 410-730-7327.

FOR HICKORY RIDGE ARCHITECTURAL COMMITTEE USE ONLY

Approval of this application does not relieve you of your responsibility to comply with any provisions of the Howard County building and zoning codes, and Maryland state laws. Contact the Department of Inspections, Licenses, and Permits at 410-313-2455 for more information.

_____ APPROVED
NOTES(S): _____

_____ APPROVED WITH THE FOLLOWING PROVISION(S): _____

_____ DENIED FOR THE FOLLOWING REASON(S): _____

_____ Date of review

_____ RAC signature

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ARCHITECTURAL COMMITTEE FINAL ACTION:

Note: If you disagree with the decision, according to Article VII, Section 7.01, of the Village Covenants, a written appeal may be made within ten days of receipt:

_____ Date AC signature

Covenant Advisor
6175 Sunny Spring
Columbia, MD 21044