

FAST TRACK Process

Certain exterior alterations may be reviewed under the Fast Track application process. This process was developed to shorten processing time for certain standard exterior alterations. Due to scheduling conflicts and unforeseen circumstances, the Fast Track process may not be available during all weeks of the year.

Exterior alterations eligible for **FAST TRACK** are:

- Decks
- Fences
- Gutters & Downspouts
- In-home business
- Columbia Association Rain Gardens (See Landscaping)
- Solar Collectors

All applications for consideration under the Fast Track process must be submitted by 12 noon any Monday that the village office is open. The application form for the Fast Track process is the same form used for all exterior alteration requests. The application must be complete for consideration under the Fast Track process.

The covenant advisor will review the submitted application for Fast Track eligibility and completeness. If the application is complete and meets the criteria for Fast Track review, it will then be approved or disapproved by a member of the AC. A letter detailing the decision will follow. The resident may call the office on Thursday to check on the approval status.

If your application is incomplete and/or not eligible for the Fast Track process, it will be reviewed at a regularly scheduled Resident Architectural Committee (RAC) meeting. The decision to shift to the regular process is final. The RAC usually meets the first and third Wednesdays of the month. A schedule of deadlines and review dates is available at the village office and on our website www.hickoryridgevillage.org.